



**OFFICE OF THE
KANKAKEE COUNTY STATE'S ATTORNEY**

JIM ROWE
STATE'S ATTORNEY

Community Division
369 N. 5th Ave
Kankakee, IL 60901

EMPLOYMENT OPPORTUNITY

- POSITION:** Tutor, Justice Academy After-School Program (Part-Time)
- DESCRIPTION:** The State's Attorney's Office is seeking Tutors with proficiency in elementary and high school level math, reading, and science. Responsibilities include creating curriculum for students based on their needs, tracking student performance, assisting students with homework, projects, test preparation, papers, research and other tasks that will improve academic performance. This position is a grant-funded position contingent upon ongoing receipt of the grant.
- REQUIREMENTS:** Strong academic skills and ability to work well with youth are essential to this position. Demonstrated proficiency in Microsoft Office (Word and Excel). Ideal candidate will be able to perform in a stressful, youth-focused environment, and have a demonstrated experience of working with children. Must be able to pass a thorough background check.
- HOURS/COMPENSATION:** Commitment: Approx. 15 hours per week (during after-school hours)
Rate of Pay: \$12.96/hr.
- LOCATION:** Kankakee County is located approx. 45 minutes south of Chicago and offers affordable housing with a wide range of recreational resources. The Justice Academy after school program will be located at Avis Huff Student Support Service Center.
- DATE OF POSTING:** April 6, 2021
- SEND RESUME, AND 2 PROFESSIONAL REFERENCES TO:
- Joshua Sampson, Director of Restorative Justice
Avis Huff Student Support Service Center
369 N 5th Ave,
Kankakee, IL. 60901
jsampson@k3county.net

**THE KANKAKEE COUNTY STATE'S ATTORNEY'S OFFICE AND THE
COUNTY OF KANKAKEE ARE EQUAL OPPORTUNITY EMPLOYERS**