



**OFFICE OF THE
KANKAKEE COUNTY STATE'S ATTORNEY**

**JIM ROWE
STATE'S ATTORNEY**

369 N 5th Ave,
Kankakee, IL 60901

EMPLOYMENT OPPORTUNITY

POSITION: Student Advocate, Justice Academy After-School Program

DESCRIPTION: The Justice Academy is seeking individuals with proficiency in working with elementary and high school aged students. Responsibilities include creating curriculum for students based on their needs, tracking student performance, assisting students with any needs they may have – emotionally, behaviorally, or academically. The main focus is to create activities for the children to grow, yet have fun.

REQUIREMENTS: A desire to help children and work well with students. Exceptional communication and writing skills are essential. Demonstrated proficiency in Microsoft Office Suite and ability to master new computer programs/technology. Creativity, organization, and initiative are essential. Ideal candidate will be able to perform in a stressful, fast-paced environment under strict deadlines.

LOCATION: The Justice Academy after school program will be located at Avis Huff Student Support Service Center.

SEND RESUME AND 2 PROFESSIONAL REFERENCES TO:

Braelyn Oberle, Program Coordinator
Avis Huff Student Support Service Center
369 N 5th Ave.
Kankakee, IL 60901
braelyn.ja3@gmail.com

**THE KANKAKEE COUNTY STATE'S ATTORNEY'S OFFICE AND THE
COUNTY OF KANKAKEE ARE EQUAL OPPORTUNITY EMPLOYERS**